AMERICAN UNIVERSITY ANNUAL ASSESSMENT REPORT TO COLA

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If at any time you need assistance email Karen Froslid Jones at <u>kfroslid@american.edu</u> or ping her on Teams.

UNDERSTANDING THE NUVENTIVE MENU

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General Information	SDA: Dolitical Science MA	Outcome Status	Method Year	Results Year		
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Plans and Results						
Mapping	ome	Courses Mapped to LO Assessm	ent Methods Assessment Re	sults Results with Use of Fir	ndings	
Annual Updates	o Actual Politics	6	2	7	7	
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Printable Reports	*	2	1	5	5	
Documents						
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General Information – General information about program, such as school/college, department, chair, enrollment. (*Please check to confirm that* we have the correct department or division chair.)

Program Planning and Results – Assessment plan (learning outcomes and methods) and results are here. "Mapping" includes how the learning outcomes map to courses. *This is where you report on the assessments you completed this year.*

Annual Updates – Use this to provide your reflection on your assessment results. Let us know if faculty have been informed. Let us know if you affirmed learning outcomes, revised assessment plan, etc. The name of your COLA contact is here! Also, update us on the assessment coordinator contact info. (The reflection is required for us to affirm that the report is submitted. Please confirm that the assessment coordinator information is correct. Once you receive COLA feedback, come back to this spot to affirm that you have received it.)

Printable Reports - Just as it sounds. On the right, you have options to filter reports by various features.

Documents - Past documents are here, including a PDF of your entire report that includes data back to 2010.

ENTERING ASSESSMENT RESULTS IN NUVENTIVE AND SUBMITTING ANNUAL REPORT

1. Go to the Plan and Assessment Results Menu

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Each "card" is a	SPA: Political Science - MA		select a green/white
different	Program Planning and Results > Plans and Results Program Learning Outcomes	÷ ÷	panel to see the
learning	Outcome Status	Showing	supporting
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can filter for just	Core Questions and Literature	well-Meyers 10/18/20 E Assessment Basics	available to help you
	Learning Outcome Demonstrate understanding of the core questions and basic literatures in at least one subfield of political science. Outcomes Status	+	
the active	Active Learning Outcome		here. This includes a
learning	Quantitative Skills K. Co	well-Meyers 10/13/20 :	tutorial on assessment
outcomes.	Learning Outcome Show a futurecy in reading quantitative research findings and the ability to undertake basic analysis using quantitative tools.	Select Parameters - Program 2C	basics, a copy of your
You'll enter	Ducome status Active Learning Outcome		full assessment plan
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the outcome			Illing It is a super didea to point
you assessed.	Appreasion to Actual Pointics		out your assessment plan so
-	Approximate a contractioners to real work processing. Outcome Status Active Learning Outcome		that you can affirm that the
	© 2023 - Nuventive, LLC - All rights reserved	SEI ECTYEARS - COLA Results E Privacy Policy***	assessment method you used is in the plan and to see how it
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Click the elipses to go into the learning outcome that you would like to report on this year. Note: if you have an assessment method that provides insights into more than one learning outcome, make sure you are ready to summarize results by outcome. That will make it easier to enter your findings. If you have results not related to a learning outcome, please speak to your COLA representative.

2. Affirm that the assessment method you used is in the assessment plan. If it is not in the plan, please add it. (See Green plus circle.) In this case, we'll assume that it is in the plan. We'll add results for this first outcome, circled.

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learning outcome	Program Planning and Results > Plans and Results		Close Save ~	
I'm in is listed here.	Q Core Questions and Literature		~	
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I want to do so.	LEARNING OUTCOME ASSESSMENT METHOD ASSESSMENT RESULTS (WHAT WE L DRNED)		0	by clicking on this.
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	All MA. Studies monoclean politics and Applied Politics are required to take a written comprehensive exam at the end of their program of study. Exams an ¹⁰ Demonstrate a grasp of the relevant liferature, ¹⁰ Demonstrate a politics and explicit of the activity of the study of the study of the study. Exams an ¹⁰ Demonstrate a politic study of the relevant liferature, ¹⁰ Demonstrate a politics and explicit of the study of the study of the study of the study. Exams an ¹⁰ Demonstrate a grasp of the relevant liferature, ¹⁰ Demonstrate a prime accuracy in describing liferature, interpreting results, understanding assumptions ¹⁰ Demonstrate accuracy in describing liferature, interpreting results, understanding assumptions ¹⁰ Demonstrate accuracy in describing liferature, interpreting results, understanding assumptions ¹⁰ Demonstrate accuracy in describing liferature, interpreting results, understanding assumptions ¹⁰ Demonstrate accuracy in describing liferature, interpreting results, understanding assumptions ¹⁰ Demonstrate accuracy in describing liferature, interpreting results, understanding assumptions ¹⁰ Demonstrate accuracy in describing liferature, interpreting results, understanding assumptions ¹⁰ Demonstrate accuracy in describing liferature, interpreting results, understanding assumptions ¹⁰ Demonstrate accuracy in describing liferature, interpreting results, understanding assumptions ¹⁰ Demonstrate accuracy in describing liferature, interpreting results, understanding assumptions ¹⁰ Demonstrate accuracy in describing liferature, interpreting results, understanding assumptions ¹⁰ Demonstrate accuracy in describing liferature, accuracy in describing accuracy (2), or distinction (1). ¹⁰ Assessment Method Planned Implementation Year(e) ¹¹ Beginning in 2020-1, all M.A. students in Comparative Politics are required to complete a capstone research project with a faculty methor. These projects can ¹¹ Beginning in 2020-1, all M.A. students in Comparative Politics are required t	e evaluated using a rubric, evaluating whether the answers mentor. These projects can produce either a policy report or research paper althou K. Cowell-Meyer	s 10/3/22 :	Edit the current measure by clicking this.
	politics and make an original contribution. Both types of papers are evaluated using a rubric with 8 prompts, (please see rubric in documents section). For the 'The student concisely surveys the relevant academic literature and situates their project appropriately within that literature. The rubric uses a three-point scale (distinction, satisfactory, unsatisfactory) with lower numbers indicating better scores. Assessment Method Status Active CO20. Nevertine LLC All robbe second	e content outcome, we use the prompt evaluating whether:	Privacy Pale at	
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3. If the measurement is in the plan, go to "assessment results".

4. You can see by the fact that the "Assessment Results (What We Learned)" is highlighted in green that you're now in the spot to add results. Go to the correct assessment measure and click the green plus circle next to it. You'll notice that this program already has quite a few results posted for this assessment measure. Previous results can be edited, if need be, by clicking on the three dots.

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LEARNING OUTCOME ASSESSMENT METHOD ASSESSMENT RESULTS (WHAT WE LEARNED) All M.A. students in American politics and Applied Politics are required to take a written comprehensive exam at the end of their program of study. Exa • 2021 - 2021: Progress toward target is mixed	ams are evaluated using a rubric, ev K. Posisi-Jones 9/27/23	0^	The green plus sign is right by "All MA students in" so I know that this is the method I'll add results for Scroll down to
Assessment Result (what we learned) What did we do? A total of 12 students took comprehensive exams in 2021-22. All passed on the first attempt. Seven faculty participated in the evaluations of the exams. What did we learn? All of the ratics terms for all 12 exams taken together averaged to a 2 or lower, however, the scores for all three prompts pertaining to the literature had similar results in that 28 exam assar least the ratios terms for all three prompts pertaining to the literature had similar results in that 28 exam assar literature had similar results in that 28 exam assar literature had similar results in that 28 exam assar literature had similar results in that 28 exam assar literature had similar results in the file met much stronger	wers out of 36 earned satisfactory or distinction on these prompts (78%) and 8 exam answ er than in the spring.	vers earned	see other measures.
Action Status No Action Plan Necessary			
2020 - 2021: Target met or exceeded	K. Froslid-Jones 9/27/23	:	
Assessment Result (India twe learned) What did we do? A total of 10 students took comprehensive exams in 2020-1, all 10 in American politics. Applied politics. All passed on the first attempt. Six faculty participated in the evaluations of the exc What did we learn? Ad of the curvic items for all 10 exams taken together averaged to a 2 or higher. The lowest scores were for the three prompts pertaining to the iterature with three students earning less th Action Ration Ration Recessary	ams.		
2019 - 2020: Progressing as planned	K. Froslid-Jones 9/27/23	: •	
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5. Follow the prompts to enter data. You'll notice that the default is to provide you with lots of information about this measure at the top, in green. This has helpful information, however, it takes up space! You can hide it by clicking "hide details". Note that the form has required fields. Review the requests for information to be sure you can answer the questions. It will not let you save your work until all required fields are complete. OIRA and COLA offer a template that you can use to plan your data entry.

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A few hints for success:

- This year enter the year of assessment results as 2022-2023. Fall 2023 assessment reports are based on 2022-2023 data.
- There is now a place to describe the results AND a spot to describe what those results mean. This provides everyone with a more direct way to reflect on the results.
- There is a continuous improvement section that is required. Even positive results can be used, if only to promote the program or share with others. Consider adding to this after you discuss results with faculty.
- If you have not yet shared your results with faculty associated with the program, mark this question as "no". Come back to it later this semester and change it to "yes" after you have done so. This form can be updated at any time. For example, there is a spot to indicate that you are developing an action plan. Once you have implemented a plan to use the results, you can come back to this and update us to let us know that a plan for use of data has been completed.
- If you use rubrics, attach them. If you have a full set of results/data attach it. Your colleagues who work on assessment in later years will thank you.

COMPLETING THE ASSESSMENT REPORT

1. Once you have added all your assessment results, go to "Annual Updates" on the menu.

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- 2. Open the template using the three dots on the right.
- 3. Share a reflection on your assessments/assessment process. This should include anything you'd like to share about improvements made to assessment processes, ways you've implemented previous COLA feedback, challenges, etc.

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Academic Year	View All		▼
2022 - 2023	Last Modified: 09/30/2023, K. Froslid-Jones		: 4
Report Required			
Overall program reflections on assess	ment activities this year		
Have Learning Outcomes been revised	l/reviewed in the last 5 years?		
Yes			
Semester of last LO revision/review			
Spring 2020			
Curriculum Map Reviewed/Updated			•
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- 4. Review the information already in the template. If your unit reviewed the learning outcomes this year, or the assessment plan, update the information on when they were last reviewed.
- 5. Come back to this template after COLA provides you with feedback on your 2022-2023 assessment report. Affirm that you've seen their feedback and reviewed it with your faculty.